

**MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS**

FINANCIAL STATEMENTS

DECEMBER 31, 2013

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MEMBER:
NEW JERSEY SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

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NEW JERSEY & NEW YORK

Independent Auditor's Report

TO: THE BOARD OF TRUSTEES
MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
EATONTOWN, NEW JERSEY

I have audited the accompanying financial statements of the Monmouth County Society for the Prevention of Cruelty to Animals (a not-for-profit organization) which comprise the statement of financial position as of December 31, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves examining performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Monmouth County Society for the Prevention of Cruelty to Animals as of December 31, 2013 and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.



ROGER K. STEIN
Certified Public Accountant

May 29, 2014

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2013

ASSETS

Current Assets:

| | | |
|-----------------------------|----|----------------|
| Cash | \$ | 172,713 |
| Cash - restricted | | 13,244 |
| Accounts receivable | | 11,488 |
| Prepaid expenses | | 40,301 |
| <u>Total Current Assets</u> | | <u>237,746</u> |

Property, Buildings and Equipment:

| | | |
|--|--|--------------------|
| Land | | 14,265 |
| Building and improvements | | 7,524,970 |
| Equipment and furniture | | 692,804 |
| Transportation equipment | | 144,564 |
| | | <u>8,376,603</u> |
| Less: Accumulated Depreciation | | <u>(2,102,232)</u> |
| <u>Net Property, Buildings and Equipment</u> | | <u>6,274,371</u> |

Other Assets:

| | | |
|-------------|--|------------------|
| Investments | | 4,509,223 |
| | | <u>4,509,223</u> |

| | | |
|---------------------|----|-------------------|
| <u>Total Assets</u> | \$ | <u>11,021,340</u> |
|---------------------|----|-------------------|

LIABILITIES

Current Liabilities:

| | | |
|------------------------------------|----|----------------|
| Accounts payable | \$ | 110,436 |
| Accrued expenses | | 88,461 |
| Line of credit | | 199,793 |
| Mortgage payable - current portion | | 106,317 |
| | | <u>505,007</u> |

Other Liabilities:

| | | |
|--------------------------------------|--|------------------|
| Mortgage payable - long term portion | | 2,140,819 |
| | | <u>2,140,819</u> |

| | | |
|--------------------------|--|------------------|
| <u>Total Liabilities</u> | | <u>2,645,826</u> |
|--------------------------|--|------------------|

NET ASSETS

| | | |
|-------------------------|--|------------------|
| Unrestricted | | 8,138,775 |
| Temporarily restricted | | 236,739 |
| <u>Total Net Assets</u> | | <u>8,375,514</u> |

| | | |
|---|----|-------------------|
| <u>Total Liabilities and Net Assets</u> | \$ | <u>11,021,340</u> |
|---|----|-------------------|

The accompanying notes are an integral
part of these Financial Statements.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2013

| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Total</u> |
|--|---------------------|-----------------------------------|---------------------|
| Revenues, gains, and other support: | | | |
| Program fees - Animal Services | \$ 505,092 | \$ - | \$ 505,092 |
| Program fees - Medical Clinic | 694,011 | - | 694,011 |
| Program fees - Community Services | 117,940 | - | 117,940 |
| Program fees and fines - Law Enforcement | 33,995 | - | 33,995 |
| Sales - Animal Supplies | 188,159 | - | 188,159 |
| Animal housing contracts | 89,115 | - | 89,115 |
| Donations | 1,025,365 | 340,530 | 1,365,895 |
| Fund-raisers - net | 225,332 | - | 225,332 |
| Bequests | 137,464 | - | 137,464 |
| Investment income | 227,866 | - | 227,866 |
| Net unrealized and realized gains on investments | 419,768 | - | 419,768 |
| | <u>3,664,107</u> | <u>340,530</u> | <u>4,004,637</u> |
| Net assets released from restrictions: | | | |
| Satisfaction of program restrictions | <u>239,022</u> | <u>(239,022)</u> | <u>-</u> |
| Total revenues, gains, and other support | <u>3,903,129</u> | <u>101,508</u> | <u>4,004,637</u> |
| Expenses: | | | |
| Program services | 3,933,459 | - | 3,933,459 |
| Supporting services | | | |
| Management and general | 535,622 | - | 535,622 |
| Fund-raising | 377,826 | - | 377,826 |
| | <u>4,846,907</u> | <u>-</u> | <u>4,846,907</u> |
| <u>Change in net assets</u> | <u>(943,778)</u> | <u>101,508</u> | <u>(842,270)</u> |
| Net assets at beginning of year | <u>9,082,553</u> | <u>135,231</u> | <u>9,217,784</u> |
| Net assets at end of year | <u>\$ 8,138,775</u> | <u>\$ 236,739</u> | <u>\$ 8,375,514</u> |

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part of these Financial Statements.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2013

| | <u>Program Services</u> | | | | <u>Supporting Services</u> | | | |
|---|-------------------------|-------------------|-----------------------|--------------------|------------------------------|---------------------------|-------------------|---------------------------------|
| | Animal Services | Medical Clinic | Community Services | Law Enforcement | Program Services Total | Management and General | Fund- raising | Supporting Services Total |
| Salaries and wages | \$ 1,092,515 | \$ 236,183 | \$ 127,239 | \$ 114,904 | \$ 1,570,841 | \$ 343,958 | \$ 162,885 | \$ 506,843 |
| Payroll taxes | 139,043 | 30,059 | 16,194 | 14,539 | 199,835 | 43,775 | 20,730 | 64,505 |
| Employee benefits | 138,054 | 29,845 | 16,078 | 7,727 | 191,704 | 43,464 | 20,583 | 64,047 |
| Utilities | 138,275 | 18,506 | 798 | 798 | 158,377 | 1,062 | 236 | 1,298 |
| Supplies, drugs and food | 322,762 | 223,255 | 17,543 | | 563,560 | | | - |
| Merchandise supplies | 89,698 | | | | 89,698 | | | - |
| Professional fees | 45,311 | 151,868 | | 1,030 | 197,179 | 30,636 | | 30,636 |
| Medical assistance | | | | | | | | - |
| Education | 99,191 | 49,553 | 17,477 | 8,578 | 26,055 | 3,848 | | 3,848 |
| Insurance | 5,230 | 1,131 | 3,868 | 14,099 | 166,711 | 12,957 | 3,292 | 16,249 |
| Telephone | 118,869 | 15,909 | 609 | 2,582 | 9,552 | 1,646 | 780 | 2,426 |
| Maintenance and repairs | | | 686 | 686 | 136,150 | 913 | 202 | 1,115 |
| Advertising, public relations and newsletter | 1,273 | 1,272 | | | 62,851 | | | - |
| Office and general | 116,774 | 33,410 | 9,702 | 948 | 160,834 | 26,227 | 12,420 | 38,647 |
| Rent | 18,000 | | | | 18,000 | | | - |
| Depreciation | 203,502 | 27,189 | 1,304 | 1,304 | 233,299 | 12,513 | 15,245 | 27,758 |
| Auto and travel | 5,549 | 2,061 | | 9,084 | 16,694 | 7,985 | 2,684 | 10,669 |
| Law enforcement | | | | 7,322 | 7,322 | | | - |
| Fund-raising expense | 107,959 | 14,424 | 692 | 692 | 123,767 | 6,638 | 130,681 | 130,681 |
| Interest | | | | | | | 8,088 | 14,726 |
| Total | \$ 2,642,005 | \$ 834,665 | \$ 272,496 | \$ 184,293 | \$ 3,933,459 | \$ 535,622 | \$ 377,826 | \$ 913,448 |

The accompanying notes are an integral
part of these Financial Statements.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2013

CASH FLOWS FROM OPERATING ACTIVITIES:

| | |
|---|--------------------|
| Decrease in net assets | \$ (842,270) |
| Adjustments to reconcile changes in net assets to net cash provided by operating activities: | |
| Depreciation | 261,057 |
| Net unrealized and realized gains on investments | (419,768) |
| Non cash contribution of assets | (51,189) |
| (Increase) decrease in operating assets: | |
| Cash restricted | 25,286 |
| Accounts receivable | (1,328) |
| Prepaid expenses | (12,882) |
| Increase (decrease) in operating liabilities: | |
| Accounts payable | (4,008) |
| Accrued expenses | 3,819 |
| | 3,819 |
| <u>NET CASH USED BY OPERATING ACTIVITIES</u> | <u>(1,041,283)</u> |

CASH FLOWS FROM INVESTING ACTIVITIES:

| | |
|--|------------------|
| Purchase of property and equipment | (97,131) |
| Purchase of investments | (1,822,216) |
| Sale of investments | 3,048,102 |
| | <u>3,048,102</u> |
| <u>NET CASH PROVIDED BY INVESTING ACTIVITIES</u> | <u>1,128,755</u> |

CASH FLOWS FROM FINANCING ACTIVITIES:

| | |
|--|------------------|
| Reduction of mortgage payable | (186,844) |
| Reduction of note payable | (17,151) |
| Proceeds of line of credit | 1,000 |
| | <u>1,000</u> |
| <u>NET CASH USED BY FINANCING ACTIVITIES</u> | <u>(202,995)</u> |

| | |
|---------------------------|-------------------|
| NET DECREASE IN CASH | (115,523) |
| CASH AT JANUARY 1, 2013 | <u>288,236</u> |
| CASH AT DECEMBER 31, 2013 | <u>\$ 172,713</u> |

The accompanying notes are an integral
part of these Financial Statements.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013

Note 1 - Summary of Significant Accounting Policies -

General - The Society is a not-for-profit organization which provides shelter and care for animals, humane law enforcement, informational services to the community regarding animal care, a clinic that spays and neuters animals as well as providing other care.

Contributions - Unconditional promises to give are recognized as revenue when the underlying promises are received by the Organization. If there is no unconditional promise, the contribution is recognized when received. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions. Grants and other contributions of cash and other assets are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Contributed Services - During the year ended December 31, 2013 the value of contributed services meeting the requirements for recognition in the financial statements totaled \$50,044. Of this amount, contributed veterinary technician services were \$38,508 and contributed accounting services were \$11,536. No amounts have been reflected in the financial statements for other contributed services; however, a substantial number of volunteers have donated significant amounts of their time in relation to the Organization's program services and other activities.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Program Fees and Accounts Receivable - The Organization charges fees for adoption, shelter, medical services, and animal supplies. The revenue is billed, collected and recognized when the service is rendered. The Organization has animal housing contracts with various towns in Monmouth County which are billed monthly. The Organization carries its accounts receivable at cost with no allowance for credit losses at December 31, 2013. On a periodic basis, the Organization evaluates its accounts receivable and, if necessary, establishes an allowance for credit losses.

Property and Equipment - Property and equipment are carried at cost. Depreciation is computed using the straight line and accelerated methods based on their estimated useful lives. Expenditures for major renewals and betterments that extend the useful lives of property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense, as incurred. Depreciation for the year was \$261,057.

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013

Note 1 - (continued)

Advertising - All advertising costs are expensed in the period they are incurred.

Income Taxes - The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

The Organization evaluates its uncertain tax positions and accordingly, a loss contingency is recognized when it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management judgment with respect to the likely outcome of each uncertain tax position. The amount that is ultimately sustained for an individual uncertain tax position or for all uncertain tax positions in the aggregate could differ from the amount recognized. As of December 31, 2013, the Organization recognized no liability on uncertain tax positions.

Investments - The Organization's investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

Fair Value - The Organization has a number of financial instruments, none of which are held for trading purposes. The Organization estimates that the fair value of all financial instruments at December 31, 2013 does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of financial position. The estimated fair value amounts have been determined by the Organization using available market information and appropriate valuation methodologies. Marketable equity securities are valued at quoted prices in active markets for identical assets (Level I) and marketable debt securities are valued at significant other observable inputs (Level II). Considerable judgment is necessarily required in interpreting market data to develop the estimates of fair value, and, accordingly, the estimates are not necessarily indicative of the amounts that the Organization could realize in a current market exchange.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013

Note 2 - Investments - Cost and fair value of investments at December 31, 2013 are as follows:

| | Cost | Gross Unrealized Gains | Gross Unrealized Losses | Gross Fair Value |
|-----------------------------|--------------------|------------------------------|-------------------------------|------------------------|
| Available for sale | | | | |
| Certificates of Deposit \$ | 7,911 | \$ - | \$ - | \$ 7,911 |
| Equity Securities (Level I) | | | | |
| Utilities & Energy | 1,670,007 | 109,488 | (68,102) | 1,711,393 |
| Automobile | 59,145 | 7,624 | - | 66,769 |
| Financial | 175,908 | 29,404 | - | 205,312 |
| Technology | 555,158 | 81,815 | (25,704) | 611,269 |
| Consumer Goods | 285,534 | 42,464 | (760) | 327,238 |
| Healthcare/Drugs | 163,606 | 11,338 | (3,458) | 171,486 |
| | <u>2,909,358</u> | <u>282,133</u> | <u>(98,024)</u> | <u>3,093,467</u> |
| Corporate Debt (Level II) | | | | |
| Financial | 198,282 | 11,500 | (98,282) | 111,500 |
| Bond Mutual Fund | 1,308,638 | 13,562 | (25,855) | 1,296,345 |
| | <u>1,506,920</u> | <u>25,062</u> | <u>(124,137)</u> | <u>1,407,845</u> |
| Total Investments | <u>\$4,424,189</u> | <u>\$ 307,195</u> | <u>\$(222,161)</u> | <u>\$ 4,509,223</u> |

Note 3 - Derivatives - Derivative contracts include forwards, futures, swaps and options, all of which are bilateral contracts or payment exchange agreements, whose values derive from the value of an underlying asset, reference rate or index. A forward contract obliges one party to buy and the other to sell, a specific underlying product or instrument at a specific price, amount, and date in the future. The Organization, through Merrill Lynch, sells options on stocks that they own.

Note 4 - Line of Credit - The Organization had a \$200,000 line of credit with Valley National Bank, of which \$199,793 was outstanding as of December 31, 2013. The rate was at the bank's prime rate with a floor of 4.00%. The line of credit, secured by a mortgage on the Eatontown property, was paid off in March 2014, after the Organization completed a refinancing as detailed in Note 13.

Note 5 - Mortgage Payable - The Organization had a mortgage note with Valley National Bank of which \$2,247,136 was outstanding as of December 31, 2013. The mortgage note, secured by the Eatontown property, was payable in monthly installments of \$18,938 including interest of 5.5%. The rate was based on the weekly average yield on US Treasury Bonds adjusted to a constant maturity of ten years, plus 200 basis points (2.00%). The rate has a floor of 5.5%. The interest rate adjusts every five years after the initial ten years of the loan term. Monthly principal and interest payments are based on a twenty-three year amortization schedule. The note was due November 2028. The mortgage note with Valley National Bank was paid off in March 2014, after the Organization completed a refinancing as detailed in Note 13.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013

Note 5 - (continued)

Principal payments due under the mortgage note were as follows:

| <u>Year ending December 31,</u> | <u>Amount</u> |
|-------------------------------------|---------------------|
| 2014 | \$ 106,317 |
| 2015 | 112,314 |
| 2016 | 118,650 |
| 2017 | 125,342 |
| 2018 | 132,413 |
| Thereafter | 1,652,100 |
| | <u>\$ 2,247,136</u> |

- Note 6 - Functional Allocation of Expenses - The costs of providing the various programs, fund-raising and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and fund-raising activities benefited.
- Note 7 - Cash Flows - For purposes of the statement of cash flows, the Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. Total interest paid for the year was \$138,493.
- Note 8 - Professional Employer Service Agreement - The Organization has a professional employer service agreement with Extensis, LLC. All of the Organization's employees are leased from Extensis, LLC.
- Note 9 - Concentrations of Credit Risk - The Organization maintains cash balances at a financial institution which are insured by the Federal Deposit Insurance Corporation up to \$250,000. At December 31, 2013, the Organization had no uninsured cash balances.
- Note 10 - Operating Lease - The Organization leases space in the Freehold Raceway Mall in Freehold, New Jersey, which has animals available for adoption and a retail store of animal products. Lease expense was \$18,000 for the year ended December 31, 2013. The lease expired in January 2014. In a subsequent event, the Organization signed for another one year term for \$18,000.

MONMOUTH COUNTY SOCIETY FOR THE
PREVENTION OF CRUELTY TO ANIMALS
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013

Note 11 - Temporarily Restricted Net Assets - Activities related to temporarily restricted net assets in the current year are summarized as follows:

| | Temporarily Restricted Net Assets- Beginning Of Year | Temporarily Restricted Donations Received During Year | Restrict- ions Satisfied by Payments | Unused Funds Returned To Donor | Temporarily Restricted Net Assets- End of Year |
|-----------------------|--|---|--|--|--|
| Animal Services | \$ 38,656 | \$ 2,000 | \$ 35,939 | \$ - | \$ 4,717 |
| TNR Program | 18,160 | - | 400 | 17,760 | - |
| Medical Clinic | 17,695 | 20,706 | 22,002 | - | 16,399 |
| Pet Pantry | - | 105,000 | 83,433 | - | 21,567 |
| Pet Pantry - Building | - | 175,000 | - | - | 175,000 |
| Law Enforcement | - | 10,000 | 7,000 | - | 3,000 |
| Mortgage Reduction | <u>60,720</u> | <u>45,584</u> | <u>90,248</u> | <u>-</u> | <u>16,056</u> |
| Total | <u>\$ 135,231</u> | <u>\$ 358,290</u> | <u>\$ 239,022</u> | <u>\$ 17,760</u> | <u>\$ 236,739</u> |

Note 12 - Litigation - The Organization was named as a defendant in a lawsuit filed in 2012 and also in another lawsuit filed in March 2013. Both were regarding the law enforcement division and were being handled by the insurance company. The insurance policy has a \$5,000 deductible.

Note 13 - Subsequent Events - The Organization has evaluated subsequent events through May 29, 2014 which is the date the financial statements were available to be issued. In January 2014 the Organization extended the lease for the Freehold Raceway Mall space until January 2015.

In March 2014 the Organization refinanced the mortgage on the Eatontown Property with Shore Community Bank. The principal amount of the new mortgage is \$2,425,000 with payment terms as follows: Beginning May 1, 2014, 12 monthly payments of interest only at 3.75%; followed by 48 monthly payments of principal and interest at an interest rate of 4.75%; followed by 24 monthly payments of principal and interest at an interest rate of 5.5%; followed by 36 monthly payments of principal and interest at an interest rate adjusted per year to the 5-year US Treasury Note rate in effect on April 1, 2021 plus 3% per year, with a floor of 5.5%. The rate adjusts every five years beginning May 1, 2024 and thereafter. The mortgage note is due March 2039.

In March 2014, the Organization obtained a line of credit in the amount of \$250,000 with Shore Community Bank with an interest rate of 4.25% that expires October 2015.