

**Job Title:** Outpatient Technician Assistant

**Department:** Monmouth County SPCA

**Status:** Non-exempt

**Description:** The outpatient technician assistant works with a under the direct supervision of a veterinarian and in conjunction with a veterinary technician to provide care for pets and educate clients. The technician utilizes knowledge and skills to ensure safety and maximize workflow efficiency.

**Knowledge:**

* Low-stress handling techniques and safe handling methods for fractious patients
* General husbandry of cats, dogs, small mammals, and exotic pets
* Life stages and requirements
* Vaccinations, disease prevention, and immunity
* Heartworm, flea, tick, and intestinal parasite protection
* Principles of early detection and laboratory testing

**Skills:**

* Practice safe low-stress restraint of dogs, cats, small mammals, and exotic pets
* Obtain temperature, pulse, respiration, and CRT
* Administer subcutaneous, intravenous, and intramuscular injections
* Administer oral, otic, and ocular medication
* Prepare medications for dispensing by the veterinarian, and instruct clients regarding administration
* Accurately record and document patient history
* Maintain an organized workspace by assisting with daily cleaning and laundry
* Communicate positively and clearly with clients
* Communicate positively and clearly with team members regarding patients and workflow

**Abilities:**

* Lift up to 40lbs unassisted
* Stand, walk, and work without sitting for extended periods of time
* Enter information as directed into a computer

*\*This job description is subject to change based on the needs of the MCSPCA and discretion of the medical director.*