



Job Title: Outpatient Technician Assistant

Department: Monmouth County SPCA

Status: Non-exempt

Description: The outpatient technician assistant works with a under the direct supervision of a veterinarian and in conjunction with a veterinary technician to provide care for pets and educate clients. The technician utilizes knowledge and skills to ensure safety and maximize workflow efficiency.

Knowledge:

- Low-stress handling techniques and safe handling methods for fractious patients
- General husbandry of cats, dogs, small mammals, and exotic pets
- Life stages and requirements
- Vaccinations, disease prevention, and immunity
- Heartworm, flea, tick, and intestinal parasite protection
- Principles of early detection and laboratory testing

Skills:

- Practice safe low-stress restraint of dogs, cats, small mammals, and exotic pets
- Obtain temperature, pulse, respiration, and CRT
- Administer subcutaneous, intravenous, and intramuscular injections
- Administer oral, otic, and ocular medication
- Prepare medications for dispensing by the veterinarian, and instruct clients regarding administration
- Accurately record and document patient history
- Maintain an organized workspace by assisting with daily cleaning and laundry
- Communicate positively and clearly with clients
- Communicate positively and clearly with team members regarding patients and workflow

Abilities:

- Lift up to 40lbs unassisted
- Stand, walk, and work without sitting for extended periods of time
- Enter information as directed into a computer

**This job description is subject to change based on the needs of the MCSPCA and discretion of the medical director.*